

From: Yidan Wang [<mailto:ywang3@worldbank.org>]

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To: Claudia Maria Costin; James.Gilling@dfat.gov.au; kmcheng@hku.hk; James.Gilling@dfat.gov.au; Michael Woolcock; s.grant-lewis@iiep.unesco.org; Megan.Anderson@dfat.gov.au; zbimar@mimuw.edu.pl; mszekely@prodigy.net.mx; Mandeep Samra; Joanne.Chanei@education.gov.pg; officeminister@yahoo.com; jsandefur@cgdev.org; ejimenez@3ieimpact.org; lisa.cameron@monash.edu; Yousuf.Caires@Dubaicares.ae; Husein Abdul-Hamid; mxzhang@shnu.edu.cn; Harry Anthony Patrinos; Moussa P. Blimpo; Aaron.rosada@coffey.com; Deon P. Filmer; Halsey Rogers; khinmar.aung@gmail.com; geoff.masters@acer.edu.au; robert.randall@acara.edu.au; David.Coleman@dfat.gov.au; Hiris.Birney@education.gov.pg; michelleb@spc.int; elizabeth.cassity@acer.edu.au; Luis

Benveniste; cfbrooker@gmail.com; kafuatai@yahoo.com; CNasi@mehrd.gov.sb; reg.allen.cacsa@gmail.com; Hannah.Birdsey@dfat.gov.au; Jean-Marc Bernard

Cc: saadibrahim55@yahoo.com; Tomomi Miyajima; Ewers, Michael; Yiyang Wang; Julie-Anne M. Graitge; Jessica P. Venema; Jessica Swan Cross; Yeonhee Gu; Amit Dar; Luis Benveniste; Binh Thanh Vu; Juan Diego Alonso; Venkatesh Sundararaman

Subject: Welcome and administrative note to presenters/discussants/chairs of the Sydney Systems Conference

Dear presenters/discussants/chairs,

On behalf of the organizers – Australian Government's Department of Foreign Affairs and Trade and the World Bank Group, we want to thank you for accepting our invitation to participate in the upcoming "Making Systems Work: A Global Conference on Education Systems" from February 29 to March 2, 2016 in Sydney, Australia. The Conference has attracted 150 participants representing senior policy makers, practitioners, researchers, academia, and development partners across the world.

Here are several updated documents for your review, including:

- [nearly final] Draft agenda
- Guidelines for Chairs
- Updated presenter/discussant/chair list with contact information by session
- Presenters/discussants/chairs bios (if your bio is missing from this list, please send as soon as possible to Julie-Anne Graitge at jgraitge@worldbank.org)

We kindly request that all session chairs contact their respective session presenters over the coming days in order to review the session topic and answer any related questions. All presenters should share a draft presentation with the session chair and discussant, if applicable. We recommend that you meet, as a group, with all presenters/discussant in your session prior to your scheduled session time to discuss the run of show and answer any final questions.

Please, send all final presentations (in ppt format) to Julie-Anne Graitge at jgraitge@worldbank.org **no later than 8pm (AEDT) the evening before your scheduled session** so that they can be uploaded in advance.

Thank you and regards,

Yidan Wang